

Truck Driver

Position Summary

The truck driver will perform a variety of routine and complex transportation work in driving and coordinating transportation plans in support of the Department of Public Works.

Essential Duties and Responsibilities

The essential functions include, but are not limited to the following:

- Performing a variety of duties in the operation of the Public Works Department such as hauling, snowplowing, dumping, etc.
- Planning route to insure most economical use of time and equipment
- Obtaining road construction materials from storage yard and haul to job site
- Assisting with preparing roads for surfacing; dig holes and trenches
- Operating jackhammers, brush clippers, mowers, and other small equipment and tools to maintain streets and utility system
- Plowing snow and salt roads according to departmental policy
- Installing culverts and assisting the operator with steaming out culverts when frozen
- Cutting trees and brush, and removing trees and weeds
- Performing routine inspection and preventive maintenance on assigned equipment and refer defects or repairs to supervisor; clean equipment
- Assisting in the installing and maintenance of traffic control devices
- Performing all duties in conformance to appropriate safety and security standards
- Serving as a member of various employee committees, as assigned
- Controlling traffic at work sites by flagging to guide traffic through work areas, as required or assigned
- Performing other duties as assigned by supervisor

Minimum Qualifications (Knowledge, Skills, and Abilities)

- High School Diploma or GED preferred, or equivalent combination of education and experience
- One (1) year relevant experience, or equivalent combination of education and experience that demonstrates the ability to do the job
- Valid State Driver's License
- Thorough knowledge of traffic laws and defensive driving
- Skill in operation of listed tools and equipment: transportation vehicles, dump truck, pickup truck, utility truck, street sweeper, jetter/inductor truck, front-end loader, street roller, manlift, tamper, plate compactor, saws, pumps, aeroil propane tar kettle, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, telephone, ditch witch, and hand tools used in the maintenance of vehicles
- Ability to safely drive various vehicles
- Ability to establish and maintain effective relationships with employees, supervisors and the general public
- Ability to communicate effectively
- Ability to work independently
- Ability to perform heavy manual tasks under varying weather conditions
- Ability to make independent judgments which have moderate impacts on the organization