

Facilities Manager

Position Summary

The Facilities Manager is responsible for maintenance and management of plant machinery and facilities. They are responsible for coordinating with outside contractors and supervising subordinate technicians.

Essential Duties and Responsibilities

The essential functions include, but are not limited to the following:

- Managing the maintenance of the building, grounds, equipment, and plant facilities
- Installing, moving, repairing, and removing equipment and utilities within the building
- Keeping in compliance with and abreast of all OSHA regulations
- Contracting with all outside contractors and coordinating their activities while in the facilities
- Supervising in-house facility technicians working in or on the facilities
- Performing other work-related duties as assigned

Minimum Qualifications (Knowledge, Skills, and Abilities)

- Associates degree with technical training in plant engineering, or factory/plant maintenance, Bachelors preferred
- Minimum of 3 to 5 years of progressive experience and responsibility in a maintenance field, two of which were holding a supervisory position directing a multi-functional maintenance staff
- Strong mechanical aptitudes, and a working knowledge of electrical, and mechanical systems
- Excellent trouble shooting and diagnostic skills
- Ability to define problems, and resolve them quickly; familiarity with local building codes and OSHA regulations
- Familiarity with all current health and safety regulations
- Requires strong supervisory skills, coupled with excellent oral and written communication skills
- Ability to work well with ever changing priorities and or situations
- Must be a self-starter who can work well with people at all levels both in and out of the plant